



VACANCY

Programme Officer - Women's Access to Land and Resource Mobilisation

Vacancy announcement No.:	08/24/P
Date of issue:	2 September 2008
Deadline for applications:	1 October 2008
Position Title:	Programme Officer – Women's Access to Land and Resource Mobilisation
Level:	P-3
CCOG Code:	1.E.02
Duty station:	Rome
Date of entry on duty:	As soon as possible
Duration of assignment:	1 year fixed term (renewable subject to availability of ILC Funds)

Organizational context and scope of position

The International Land Coalition (ILC) is a global alliance of civil society and intergovernmental organizations working together to promote secure and equitable access to and control over land for poor women and men through advocacy, dialogue and capacity building. The ILC Secretariat is seeking a Programme Officer for the ILC Secretariat as focal point for Women's Access to Land as well the mobilisation of resources for the implementation of the ILC Strategic Framework 2007-2011.

Under the general supervision of the Director, ILC, the Programme Officer will have the following responsibilities:

Responsibilities:

With respect to Women's Access to Land, the Officer will be responsible for:

- Preparing, in consultation with members, an ILC strategy on Women's Access to Land that includes guiding principles for the thematic area of women's access to land.
- Providing leadership in the implementation of the strategy for women's access to land and the principles once approved, liaising *inter alia* with Regional Programme Managers and Focal Points, members and partners at regional and global levels.
- Facilitating member-to-member communication and joint action, including learning and knowledge sharing and managing thematic inputs into other ILC knowledge products and communication activities regarding the thematic area.
- Coordinating specific global or geographically focused Women's Access to Land Programmes, supervising implementation and ensuring that the activities are monitored and evaluated in alignment with the ILC M&E framework; and

- Drafting resource mobilization proposals, in collaboration with regional focal points and members, as well as Secretariat staff, to raise funds in support of this thematic area.

With respect to Resource Mobilisation, the Officer will be responsible to lead the implementation of the Resource Mobilisation Strategy 2007-11 by

- Analysing budget and work plan information to forecast resource needs.
- Researching and analysing donor policies and international development trends to identify potential donor partnerships and funding opportunities.
- Preparing strategic Resource Mobilisation plans for the Secretariat and the Coalition Council.
- Developing donor concept notes and proposals to donors in close collaboration with members, partners and secretariat staff; and
- Negotiating directly with donors and liaising to ensure timely reporting.

Professional and academic requirements

Candidates must have experience working with membership based, networked organisations or multi-stakeholder alliances.

- Advanced university degree (Master's) in development studies, women's studies, or a related field.
- Field level work experience in developing countries.
- A minimum of five years of relevant professional experience, demonstrating a progressive increase in responsibility and competency.
- Knowledge of land tenure and gender policy issues, gender theory (GAD, gender mainstreaming) and capacity to advocate from a gender perspective.
- Track record of developing successful fundraising proposals.
- Programme design, team development and supervision experience.
- Research and analytical skills.
- Excellent verbal and written English language skills; working knowledge of French or Spanish is an asset.

Core competencies

Planner and Organiser – You will formulate strategies and prioritise activities to achieve the goals in two areas of responsibility; and to facilitate the effective implementation of the annual programme of work.

Team Builder – you will develop and facilitate teams of members and secretariat staff to work together to implement the ILC strategies on gender and resource mobilisation.

Performer – you will prepare a results based programme of work with monitoring indicators and strive for continuous improvement in your performance.

Negotiator and Communicator - you will constructively interact with members, partners and colleagues to ensure clarity of tasks and objectives and to seek agreements on how to proceed by encouraging participatory planning, debate and fostering conflict resolution.

Interested candidates are invited to submit the completed IFAD [Personal History Form](#) and a brief application letter to the Office of Human Resources, Via Paolo di Dono, 44; 00142 Rome, Italy, Fax +39-06-5043463, Email vacancy@ifad.org.

Candidates must indicate clearly the Vacancy Number and are kindly requested not to send their application via multiple routes. Any application received after the closing date will not be considered. Only short listed candidates will be contacted. Candidates who do not receive any feedback within three months should consider their application unsuccessful.

The appointment to this post is limited to service with the ILC Secretariat and entails no expectation of service with IFAD outside the ILC Secretariat.