

ILC membership contribution policy

Approved by the **Assembly of Members**
Kathmandu, Nepal - 24th April 2009



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Preamble

This document sets out the conditions and modalities of ILC members' contributions to ILC network operating costs and program activities.

Membership contributions build on the following assumptions:

- » There is a generally common willingness among ILC members to share in the ILC operating and program costs, which is expressed in the ILC governance structure and related ILC approved documents.
- » The levels and forms of contributions by members take into account differences in types of members, and their specific administrative and financial procedures
- » Rather than part of a resource mobilisation strategy, contributions are a means for members to express a sense of ownership and commitment to the Coalition.
- » Any payments made by members in order to satisfy the above obligations are here called "contributions", which include in kind or in cash payments, programme support or staff time contributions.

This document introduces membership contributions into the ILC network, following the results of the discussions held by the Coalition Council in its 12th session. After approval by the Assembly of Members, this contribution policy will become effective starting from 2010.

The 12th Coalition Council discussed three basic options, namely:

- » the option of a mandatory contribution scheme vs. a voluntary one, though guided by some principles/guidelines;
- » the option of whether the contributions (mandatory or voluntary) have to be financial only or can be mixed in-kind/financial.
- » Finally, a third level of reflection is introduced on whether to use the contributions to cover specific ILC governance aspects (and related cost of the ILC governance structure) or create a membership fund for unforeseen cases (see annex 1).

The results of the discussions of above options by the 12th Coalition Council serve as a basis for this membership contribution guide.



Guidelines for ILC membership contributions

This membership contribution guide set guidelines that would help operationalize the concept of an ILC membership contribution. It will be made available to all members and interested partners, including via dissemination on the ILC webpage.

Categories of membership

ILC membership is divided into four categories for the sake of the contribution policy. Each member will be requested by the Secretariat, through official communications, to tick the box of the category into which the organization best fits.

Category A IGOs and multilaterals, including Bretton Woods Institutions

Category B Global CSOs, including networks with global outreach and international NGOs

Category C National/regional CSOs, including networks, NGOs, associations, and research institutions

Category D Social movements and grass-roots organizations, including IPs/farmers/people's organizations and loose/informal networks.

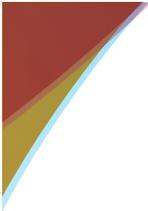
Membership contributions

A contribution scale is proposed that comprises 4 groups. The proposed scale is valid for 2 years (2010 AND 2011) and could be modified by the 2011 Assembly of Members. Membership contributions are expressed in US\$. A 5% increase is proposed every two years, which has to be confirmed by the Assembly of Members. For 2009, contributions will not be mandatory, as the policy will only become effective after approval by the AoM in April 2009.

Updated Table

Category		2009	2014	2015	2016
A		8.000	8.820	9.261	9.261
B	Northern countries	2.000	2.205	2.315	2.315
	Southern countries	1.000	1.103	1.103	1.103
C	Northern countries	500	551	579	579
	Southern countries	250	276	290	290
D		150	165	173	173

Figures in the above table indicate the minimum each member is expected to contribute annually depending on the category to which it belongs. Members are encouraged to contribute more, through donations, as allowed by their financial resources. Some International Financial Institutions (in general category A members) already provide substantial support to the ILC by funding specific programmes and through budget support. Other Category A, but also Category B, members are encouraged to do the same. An ILC member can request that its grant to ILC be considered partly or entirely as its membership contribution.



Payment of Membership contributions

Membership contributions become payable on the first day of each calendar year. Invoices, issued in US\$, will be dispatched by the Secretariat during the month of November/December of preceding year. Members will have the possibility to pay throughout the imputation year.

Members who decide to contribute in-kind will submit a letter (e-mails admitted) to the Director of the Secretariat, specifying the equivalence between the in-kind contribution and the contribution scale. Grants are admitted as part of the contribution policy, in case they allow for a portion of the overheads to be earmarked against the membership fund (see below "Destination of the membership contributions: the membership fund").

In the case of inability to pay, members will need to report in writing (e-mails admitted) on the impediments to the co-chairs of the Council with copy to the Director of the Secretariat. Non-payment for two consecutive years will be reported to the Coalition Council. The Council will decide on the most appropriate measures and report to the Assembly accordingly.

The Secretariat will report to the December session of the Council on the status of the contributions – both in kind and financial.

Destination of the membership contributions: the membership fund

A membership fund will be set up to accrue all financial contributions. The use of the fund will be subject to vote with qualified majority by the Coalition Council. Neither the Secretariat, nor individual members, can decide on how to use the fund but proposals can be presented before the Coalition Council on the use of the same. A final decision will be taken with a majority of at least 2/3 of the Council members. All membership will be informed when the fund is used.

Termination of the ILC and use of the membership fund

In case the ILC is terminated, the Coalition Council will decide on the use of the Membership Fund, following the same criteria as indicated in "Destination of the membership contributions: the membership fund". Notwithstanding the termination of the ILC, contributions are due by members up to the last fiscal year of ILC operations.

